




## ***You Already Have the Attendify App...***

**If you already have the Attendify app on your phone from a previous event:**

1. Open the app on your phone. It's a blue box with this icon 
2. Click on the search bar
3. At the bottom on the screen click on "Have an event code"
4. Enter the event code **2022summit**
5. Click on Join
6. Set up your profile\*

***\*NOTE:** In order to fully benefit from all the features of the app it is important to make sure you have a profile with **at least** your name, title, company, and email contact; you may link your profile to your LinkedIn bio. Having this set-up will allow you and other attendees to network and direct message one another.*

### **Features and benefits of the 2022 ASAP Global Alliance Summit app:**

- Network with other attendees 1:1 through private messaging leading up to and following the conference
- Participate in polls during conference sessions
- Access the full event agenda and session information; including speaker bios
- Receive live updates and notifications from ASAP
- Rate speakers or sessions
- Take notes and bookmark sessions
- View post conference presentations and some recorded content
- Easy access to white papers and other publications from ASAP and sponsors
- Share photos and messages in the event's private social network

### **How to turn-on access for push notifications and private messages**

1. In the upper left corner click on three bars (drop down menu) and click on the circle with your image or initials
2. Click on the gear icon in the upper right corner
3. Go down to notifications and enable "private messaging" and click on "push notifications" to enable them. Either turn sound on or off.